



Sue Brix, Board President
Susan Saephanh, Board Vice President
Kyle Jones, Board Trustee
Damaris Stevens, Board Trustee
Mike Stuart, Board Trustee

UNIVERSITY PREPARATORY SCHOOL
BOARD OF TRUSTEES REGULAR MEETING

Wednesday, August 6, 2025

SLC Board Room

5:30 pm – Call to Order

5:30 pm – Open Session

Mission and Vision: University Preparatory School is an educational community invested in developing confident, capable, and compassionate citizens; its mission to immerse all students "in rigorous academics and meaningful extra-curricular activities" is supported by a collaborative and close-knit community of staff, students and parents and is based upon educational research and professional experience. The faculty and staff work together to provide students with many opportunities to excel academically and develop their potential as educated leaders and citizens in the 21st century through a rich and varied extra-curricular program. This vision is supported by offering a seven period day to students from grades 6 through 12 so that they may pursue academic interests, such as studying multiple world languages or continue their development in the arts, including dance, drama, art, and music. The objective of this mission is to enable all students to become self-motivated, competent, and lifelong learners.

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| <p>CALL TO ORDER • OPEN SESSION</p> |
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| <p>5:30 P.M.</p> |
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1. CALL TO ORDER (5:30 P.M.)

2. OPENING BUSINESS

2.1 Pledge of Allegiance

3. STAFF HIGHLIGHTS

3.1 Introduction of new staff

4. PUBLIC COMMENT

The public may comment on any specific agenda item or any item of interest to the public that is within the Board's jurisdiction. The Board may limit comments to no more than three minutes pursuant to Board policy. The maximum time allowed for each agenda item shall be 20 minutes. The Board President may further limit the speaking time allowed in order to facilitate the progress of the meeting. As a Rule of Conduct, no person shall orally initiate complaints against individual employees of University Preparatory School at a public meeting of the Board. Such complaints shall be presented to the Superintendent/Principal and/or Board in writing signed by the complainant. Complaints, if presented to the Board directly, will be referred to the Superintendent/Principal for investigation. Citizens should contact the Superintendent/Principal for complaint procedures regarding employees.

5. APPROVAL OF AGENDA ITEMS/ORDER

PURSUING EXCELLENCE TOGETHER

6. APPROVAL OF CONSENT AGENDA

Items listed under the Consent Agenda are considered to be routine and are acted on by the Board of Trustees in one motion. There is no discussion of these items before the Board vote unless a member of the Board, staff, or public requests specific items be discussed and/or removed from the Consent Agenda. It is understood that the Administration recommends approval on all Consent Items. Each item on the Consent Agenda approved by the Board of Trustees shall be deemed to have been considered in full and adopted as recommended.

6.1 ADMINISTRATION

- 6.1.1 Request Approval of June 11, 2025 Regular Meeting Minutes
- 6.1.2 Request Approval of July 30, 2025 Special Meeting Minutes
- 6.1.3 Request Approval of Overnight/Out of State Field Trip: Volleyball to Reno, NV, August 29-30, 2025

6.2 BUSINESS

- 6.2.1 Request Approval of Surplus Textbooks (ACTION)

6.3 HUMAN RESOURCES

- 6.3.1 Request Approval of Human Resources Action Report(ACTION)

7. REPORTS

- 7.1 SUPERINTENDENT/PRINCIPAL REPORT
- 7.2 BUSINESS REPORT

8. ACTION/DISCUSSION ITEMS

8.1 ADMINISTRATION - ACTION/DISCUSSION

- 8.1.1 Request Approval of the CCGI Annual Notice (ACTION)
- 8.1.2 Request Approval of 2025-2026 Course Guide (ACTION)
- 8.1.3 Request Approval of 2025-2026 Student-Parent Handbook (ACTION)
- 8.1.4 Request Approval of the Modified 2025-2026 Board Meeting Calendar (ACTION)
- 8.1.5 Request Approval of 2025 Course Based Independent Study Policy (ACTION)
- 8.1.6 Request Approval of 2025 Course Based Independent Study Board Resolution (ACTION)
- 8.1.7 Request Approval of 2025-2026 Textbook Adoption (ACTION)

8.2 BUSINESS - ACTION/DISCUSSION

- 8.2.1 Request Approval of Salary Schedules (Classified, Certificated 180 Day, Certificated 200 Day, Administration, and Management (ACTION)
- 8.2.2 Request Approval of Substitute Pay Salary Schedule (ACTION)
- 8.2.3 Request Approval of Proposition 28 Expenditure Plan (ACTION)

8.3 HUMAN RESOURCES - ACTION/DISCUSSION

PURSUING EXCELLENCE TOGETHER

- 8.3.1 Request Approval of 2025-2026 Committee on Assignment Plan (ACTION)
- 8.3.2 Request Approval of 2025-2026 Junior High (8th) Science and (6th) Math Teaching Assignment Education Code 44256(b). (ACTION)
- 8.3.3 Request Approval of 2025-2026 Junior High (6th) Science Teaching Assignment Education Code 44256(b). (ACTION)
- 8.3.4 Request Approval of 2025-2026 Junior High (6-8) Math Teaching Assignment Education Code 44256(b). - 2 Teachers (ACTION)
- 8.3.5 Request Approval of 2025-2026 English II Teaching Assignment Education Code 44263). (ACTION)
- 8.3.6 Request Approval of 2025-2026 Video Production (Elective) Teaching Assignment Education Code 44263). (ACTION)

9. ADJOURNMENT TO CLOSED SESSION

Adjournment to Closed Session during this meeting to consider and/or take action upon the following item:

- 9.1 Public Employment
Title: Superintendent/Principal

10. RECONVENE IN OPEN SESSION

- 10.1 The Board will report on action taken in closed session

11. ACTION/DISCUSSION ITEMS

- 11.1 Appointment of Superintendent/Principal (ACTION/DISCUSSION)
- 11.2 Review of Comparable Compensation Data for Charter School (ACTION/DISCUSSION)
- 11.3 Oral Report of Executive Compensation Paid to the Superintendent/Principal (INFORMATION)
- 11.4 Approval of Employment Agreement for Superintendent/Principal (ACTION/DISCUSSION)

12. SUGGESTED FUTURE AGENDA ITEMS

13. CLOSING/OPPORTUNITY FOR BOARD COMMENTS

14. ADJOURNMENT

IMPORTANT UPCOMING EVENTS

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| Back to School Night | August 28, 2025 | 5:45 PM-7:30 PM | |
| Next School Board Meeting | September 10, 2025 | 5:30 PM | Location: SLC Board Room |

In compliance with the Americans with Disabilities Act, the University Preparatory School District will make available to any member of the public who has a disability, appropriate disability-related modifications or accommodations in order for that person to participate in the public meeting. Contact Keri Price, Executive Assistant, Office of the Superintendent, University Preparatory School District Office, 2200 Eureka Way, Redding, California, at (530) 245-2790 at least one (1) week prior to the scheduled meeting. We will make every effort to give primary consideration to expressed preferences, or provide equally effective means of communication to ensure equal access to University Preparatory School District public meetings.

All documents presented to the members of the Governing Board for consideration at this meeting are included in this agenda packet. Documents unavailable at the time of the printing of this agenda are available for public review in the District Office, 2200 Eureka Way, during regular business hours. The public is invited and encouraged to attend and participate in Board Meetings. Persons wishing to address the Board may do so during the Opportunity for Public Comment. Speakers are limited to three minutes each. By law, the Board is not allowed to take action on matters that are not on the agenda.